Daily Pre-Task Plan (PTP)

Date: Analyzed By:

Job Number: Job Description:

Crew: Task:

Possible Issues	
Adjacent Activities	
Electric Shock	
Fire/Burn	
Flying Debris	
Lifting	
Moving Machinery	
Noise	
Overhead Utilities	
Pinch Points on Equipment	
Slip/Fall	
Traffic	
Underground Utilities	
Ventilation	
Other	

Personal Protective Equipment	
Vest	
Hard Hat	
Boots	
Safety Glasses	
Gloves	
Mask	
Face Shield	
Chaps	
Hearing Protection	
Fall Protection/Harness	
Other	

Crew Member Attendees (Sign after each morning PTP. Initial beside your signature at the end of the day.)	

Task/Procedures	Hazard	Action Taken to Eliminate Hazard

End of day Discussion (Near misses, Lessons learned, etc.)

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