

# Observation Checklist: Grading Activities



Date & Time:

Observer:

Job Number:

Job Description:

**Desired Outcome:** 90% of observed practices conform to expectations

Expectations	Observations			
Proper Shoring/Benching used for excavations per Soil classification (ex. 1 ½ for Type C soil)	Yes		No	
Spoil piles maintained at least 2 feet from excavation edge.	Yes		No	
Means of egress provided in trenches 4 feet or deeper (stairways, ramp, ladder) every 25 feet	Yes		No	
Operator has a clear view of work area and contact with the ground guide.	Yes		No	
Material is positioned as close to the body as possible prior to manual lifting.	Yes		No	
Total Observations of each type				
Total Number of Observations				
Percent that is Safe				
Other Comments:				

