



Company Name: _____ Job Site Location: _____

Date: _____ Start Time: _____ Finish Time: _____ Foreman/Supervisor: _____

Topic 77: Looking Out for the Other Guy

Introduction: On the job safety is a program of proactive participation between employers, supervisors, and employees; *safety is everyone's business*. "Looking out for the other guy", the foundation of job safety, is the ability to exercise responsibility, good judgment, and accountability, and being able to depend on your co-workers and employer to exercise the same ability. Working on a job-site you are seldom alone. A job-site is often a crowded place with workers involved in a seemingly hectic disunity. However, the knowledgeable employer, supervisors, and well trained workers know a job that is proceeding in a well coordinated, orderly, workmanlike manner, and can readily spot an unsafe situation, condition, or act. Everyone must get involved in company safety.

Employers – It is your responsibility to provide training and a safety program for your employees. Have you incorporated the following key elements of a safety and health program into the way you run your business?

- **Management commitment** - Managers are committed to making the program work.
- **Hazard identification and control** - Employees know how to identify and control hazards.
- **Labor and management accountability** - Employees are held accountable for following safe work practices.
- **Incident and accident investigations** - Employees know how to investigate near-miss incidents and accidents.
- **Employee involvement** - Employees are involved in the program.
- **Worker training** - Employees and managers are educated and trained in safe work practices.
- **Periodic evaluation of the program** - Managers review the program regularly.



These seven elements together make workplace safety and health programs successful. We call them elements, but we could have called them components, ingredients, or puzzle pieces. When you put them all together — in the right way — you have achieved a successful program.



Employees – It is your responsibility to follow your company's safety program and to conduct yourselves in a workmanlike manner. It is also your responsibility to see to your co-workers safety.

- **Let your fellow workers**, or anyone who may be endangered on the job, know of any hazards you know or believe to exist.
- **Let your co-worker** or anyone on a job-site know if you think they are committing an unsafe act or work practice.
- **Employees report** hazards to a supervisor or safety committee member promptly.
- **Employees keep** tools and equipment working properly; follow periodic maintenance schedules and safe work procedures.
- **You have planned** and prepared for emergencies. Know what to do when something goes wrong.
- **Employees know** what workplace hazards could harm them, and respond promptly to eliminate or control workplace hazards.
- **Actively participate** in the training of new workers to ensure their proper training and to help them understand your crews work procedures
- **If you are ever** unsure of the correct or safe way to proceed on a job or particular task, ask your supervisor, or make it your responsibility to learn the proper way.



Conclusion: No one wants to see a fellow worker injured on the job. It is the responsibility of everyone on a job-site to not only look out for themselves and to look out for the other guy, but to look out for your company as well.

Work Site Review

Work-Site Hazards and Safety Suggestions: _____

Personnel Safety Violations: _____

Material Safety Data Sheets Reviewed: _____ (Name of Chemical)

Employee Signatures: _____
 (My signature attests and verifies my understanding of and agreement to comply with, all company safety policies and regulations, and that I have not suffered, experienced, or sustained any recent job-related injury or illness.)

Foreman/Supervisor's Signature: _____

These guidelines do not supercede local, state, or federal regulations and must not be construed as a substitute for, or legal interpretation of, any OSHA regulations.