



# Tailgate/Toolbox Safety Training

Safety Services Company-Safety Meeting Division, PO Box 6408 Yuma, AZ 85366-6408 Toll Free (866) 204-4786



Company Name: \_\_\_\_\_ Job Site Location: \_\_\_\_\_

Date: \_\_\_\_\_ Start Time: \_\_\_\_\_ Finish Time: \_\_\_\_\_ Foreman/Supervisor: \_\_\_\_\_

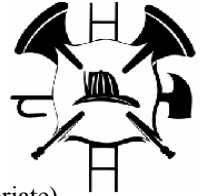
## Topic 97: Fire Prevention

**Introduction:** The threat of fire at the workplace or on a construction job-site is very real. This threat will never be completely eliminated but there are a variety of options that can reduce the risk of fire at your work-site. Effective fire prevention consists of several key elements that must be used together. The primary element, as always, is safe work practices relating to prevention, preparation, and recognition of fire hazards. Next, is the proper handling of flammable and combustible material. Then, there are safe housekeeping practices that reduce the potential for fire danger. Finally, there is fire suppression equipment needed on every work-site to extinguish fire before it burns out of control.

### Guidelines for Successful Fire Prevention and Protection:

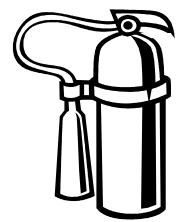
#### Employer Responsibilities:

- **Develop and implement** a fire prevention/protection program and provide adequate firefighting equipment.
- **Place all** firefighting equipment in plain view at the work-site (label the location of the equipment when appropriate).
- **Inspect and maintain** all firefighting equipment.
- **Provide thorough training** in fire prevention and protection.
- **Provide an adequate number** of properly rated and type of fire extinguishers at each work-site.
- **Configure an alarm system** that consists of sirens, bells whistles, or other audible alarms to alert workers in the event of a fire emergency.
- **Post local Fire Department codes** and reporting instructions on info board (or common area) and near the phone.
- **Prohibit smoking** at or in the vicinity of fire hazards with posted signs that read: **“NO SMOKING or OPEN FLAMES.”**



#### Employee Responsibilities:

- **Never lay or pile** material in a manner where it covers or obstructs access to firefighting equipment.
- **Keep driveways** located near combustible storage piles at least 15 feet wide and free from accumulated rubbish or refuse.
- **All materials** must be stored, handled, and stacked with regard for each material’s particular combustible characteristics.
- **Pile or stack** all materials in stable and orderly piles.
- **Never store** combustible materials within 10 feet of a building or other structure.
- **Keep the entire storage area** free from accumulation of unnecessary combustible materials.
- **Keep weeds and grass** under control and follow company policy for periodic clean-up of entire site.
- **Combustible scrap** and debris must be properly disposed of and removed from the work-site on a regular basis.
- **Use only approved** containers for the disposal and/or separation of flammable or combustible refuse, and always replace the lid.
- **Use only approved** containers and portable tanks for storage and handling of flammable and combustible liquid.
- **Locate gas engine powered equipment** so that hot exhausts are well clear of combustible material.
- **Avoid accumulation** of oily rags or combustible/flammable scrap material.
- **Evaluate work area** for fire hazards prior to performing work such as welding.
- **Make sure** that the type of fire extinguishers provided (i.e. A/B/C) are suitable for the appropriate fire hazard.
- **Place all** fire fighting equipment at convenient and accessible locations throughout the work-site.
- **Inspect all** fire fighting equipment as required by appropriate local, state, and federal law.



**Conclusion:** Fire in the workplace has the potential to cause serious bodily injury and/or extensive property damage. Because of this constant risk, it is beneficial for everyone to know what to do to keep the risk of a fire to a minimum. Also notify all personnel of the appropriate evacuation procedures and emergency response procedures to take when a fire starts.

### Work Site Review

Work-Site Hazards and Safety Suggestions: \_\_\_\_\_

Personnel Safety Violations: \_\_\_\_\_

#### Employee Signatures:

*(My signature attests and verifies my understanding of and agreement to comply with, all company safety policies and regulations, and that I have not suffered, experienced, or sustained any recent job-related injury or illness.)*

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

#### Foreman/Supervisor’s Signature:

*These guidelines do not supercede local, state, or federal regulations and must not be construed as a substitute for, or legal interpretation of, any OSHA regulations.*